\_\_\_\_\_ \_\_\_, 20\_\_

To: Resident of Prefectural Housing

Re: Inspecting Fire Defense Equipment

Director General,

Housing Administration Department,

Nagano Prefectural Housing Corporation

President,

Nagano Prefecture Fire Fighting Equipment Society,

(General Incorporated Association)

Thank you so much for your cooperation for the management of prefectural housing.

In order to secure a safe living environment, based on an ordinance, we will inspect and maintain fire defense equipment in your apartment as follows (inspection is conducted twice a year):

Description

1. Content of Service: Inspection and maintenance of fire defense

Equipment

1. Appointed Contractor

Name of the contractor: Phone:

Name of staff in charge Cell phone:

1. Date & Time of Inspection/Maintenance

\_\_:\_\_am/pm ~ \_\_:\_\_am/pm, \_\_\_\_\_ \_\_, 20\_\_

Note: (1) For inquiries, please contact your appointed contractor.

(2) If the appointed time for inspection and maintenance does not

work for you, please adjust it with your contractor.